



EDITH WESTON PARISH COUNCIL

4 Normanton Cottages, Empingham Road,

Normanton, Rutland, LE15 8RW

18 August 2021

Dear Council Member

The next meeting of Edith Weston Parish Council is to be held on Tuesday 24th August at 7.15pm. The Agenda is set out below.

We will be holding this meeting in the Village Hall and the following guidelines must be adhered to:

- Please use the hand sanitiser provided on entry and exit from the building.
- Please wear a face mask at all times within the building.
- Social distancing must be adhered to at all time.

As the hall is running at reduced capacity so to make room for social distancing, we will make every effort to stream the meeting via zoom. Anyone wishing to listen via zoom can follow the joining instructions below. **Members of the public are respectfully reminded that in order to place matters before the Council under Public Open Forum they must attend the meeting in person.** Questions submitted in writing may be discussed under the correspondence item of the meeting or may be answered directly in writing. Any questions should be submitted in writing to me at the above address or via email at ewpcclerk@gamil.com

Topic: **Edith Weston Parish Council meeting**

Time: Aug 24, 2021 07:15 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85232689640?pwd=ZmRwS0xqbKNSQVUwNTlxc3ViZXdFdz09>

Meeting ID: 852 3268 9640

Passcode: 421733

Cathie Gwilliam

Cathie Gwilliam

Clerk to the Council



AGENDA

103/21.	Apologies: Julie Gray - Chair	CG
104/21.	Declarations of interest in items on the agenda.	JS
105/21.	Public Open Forum:	JS
109/21.	Minutes of the last meeting 26 July 2021. Please see Appendix A attached below.	JS

107/21.	Matters arising from the minutes not on the agenda. <ul style="list-style-type: none"> • Fix my street chases • Website transfer 	CG
108/21.	Update from the Army	GR
109/21	Neighbourhood Planning Committee update. DRAFT minutes of last meeting 13 July 2021. Please see Appendix B attached below.	PC
110/21.	To discuss planning applications received:	PC
	2021/0878/FUL PROPOSAL: Demolition of existing pump house and construction of new 2 bedroom dwelling. The Old Pump House Manton Road Edith Weston Rutland LE15 8HB Comments by 31 August 2021	
111/21.	Update on environmental issues in the Parish:	NF
112/21.	Finance: <ul style="list-style-type: none"> • To note the current bank balance on the Parish Council's Accounts. Appendix C in draft attached separately with the final to be updated and presented at the meeting. • VAT 2021/22 O1 Claim - £103.09 • Set up Colemans account for printing/photocopying/stationary. 	CG
113/21.	To agree payment of invoices: Copies attached to Appendix C <ul style="list-style-type: none"> • Biffa Grass Cutting March to July 2021 - £1198.44 • Clerks expenses <ul style="list-style-type: none"> ○ Printing - £28.99 ○ NP Land registry Costs (approved via email) - £24 ○ Zoom, August - £14.39 	CG
114/21.	To discuss correspondence received by the Clerk. Please see Appendix D below <ul style="list-style-type: none"> • King Edward Way Defib. • Tree to be felled Weston Road 	CG
115/21.	Tommy's Close Update: <ul style="list-style-type: none"> • Grant application 	HW
116/21.	Rutland Climate Action. Please see Appendix D below.	
117/21.	To confirm the date of the next Parish Council meeting. Monday 27 September 2021 , 7.15pm in the Village Hall	CG

Please note that all parish council meetings are recorded for minuting purposes.

If you are unable to attend this meeting, please let a member of the Parish Council know as soon as possible.

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 26th July 2021 at 7.15pm in the Village Hall.

Attendance: Julie Gray (JG) - Chair, Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Gary Rutherford (GR) - Military Liaison, Neil Farmer (NF)

Visitors: 4 members of the public including County Councillor Ken Bool (KB), Gale Waller (GW)

87/21. Apologies

Andrew Lunn, Juliet Stuttard and Peter Coe

88/21. Declarations of interest in items on the agenda.

None

89/21. Public Open Forum

CLlr Gale Waller asked that we remind everyone that at the 1st September County Council meeting, RCC will be making a final decision on the Local Plan. For details, please see the RCC website link

<https://rutlandcounty.moderngov.co.uk/ieListDocuments.aspx?CId=145&MIId=2434>

NOTE:

Members of the public are respectfully reminded that in order to place matters before the Council they must attend the meeting in person. Questions submitted in writing may be discussed under the correspondence item of the meeting or may be answered directly in writing. Hybrid meetings were some participate via zoom and some on person are not legal. Meetings held entirely via zoom are also no longer legal. Meetings will be broadcast via zoom for residents to listen in, when possible.

90/21. Minutes of the last meeting 24 May 2021.

Resolved. To accept and sign both as a true record.

91/21. Matters arising from the minutes not on the agenda

Spire Homes reply.

Action Points:

CG to chase Spire homes for any further comments after site visit.

CG to set up a Fix My Street

92/21. Update from the Army

GR confirmed that the 2IC Maj Matt Garwood was leaving at the end of August.

93/21. Neighbourhood Planning Committee (NPC) update.

Last meeting was 13 July 2021. 7.00pm in the village hall and via Zoom.

94/21. Traffic Management Focus Group (TMFG) Update. Please see separate Briefing Note.

Action Point: EWPC have asked TMFG to put together a prioritised list of highways' requests following the action points of the site meeting listed in the TMFG briefing note and also consider the updated ITCP 2020/2019 report from RCC regarding outstanding traffic management works.

95/21. RCC Climate Summit Update.

Parish councils to list areas of land suitable for trees as part of the Lord Lieutenants, Queens Canopy initiative.

Action Point: CG to draft response.

Parishes also to list any activity they are carrying out or plan to take part in to add to their individual page on the RCC climate website when it is ready. CG suggested the possibility of using the planting of bulbs on verges as a possibility

96/21. Rutland Water Partnership update.

Meeting took place on 22 July. CG represented EWPC. Points to note.

- There will be a Parking Strategy Report available for comment at the October RWP meeting.
- CG welcomed the introduction of more enforcement officers but felt that AW were all too aware that enforcement was the issue. She felt that AW should be held accountable for the problems they were responsible for causing and that ambiguity existed between AW and the Police as to responsibility for enforcement. She flagged up that off-road parking areas had been created by visitor flow which was badly damaging some of the verges. She particularly reported damage to Gibbet Lane leading to the sailing club in Edith Weston and other verges leading up to the Peninsula. This has been noted by Cllr Lucy Stephenson.

97/21. To discuss planning applications received

None

98/21. Update on environmental issues in the Parish:

- Village Gates yet to be cleaned. Now traffic has calmed slightly it may now be completed.
- Hedge has been cut in the cemetery. **NF** to look at getting quote for tidying up the dell as ivy is overtaking some of the trees.
- The dog poo bins are not being emptied very regularly and EWPC to encourage residents to contact RCC Environmental health and complain.

99/21. Finance:

- To note the current bank balance on the Parish Council's Accounts.

Resolved. Approval of report.

- Note approval for the following expenditure via email prior to meeting.
 - Parish Council Insurance with Zurich at £167.44
 - Parish Council website domain names £47.48.

100/21. To agree payment of invoices:

Reimburse Clerk expenses total £83.75 as follows:

- Domain names as approved above - £44.99 (£35.99 + £9.00)
- Zoom June - £14.39

- Printing paper, Colemans - £9.98
- Zoom July - £14.39

Resolved. To be paid. **CG to Action.**

Other expenditure

- Hills Pay Role - £55.20

Resolved. To be paid. **CG to Action.**

- RCC Street Lighting recharge - £359.18

Resolved. To be paid. **CG to Action.**

101/21. To discuss correspondence received by the Clerk

A. Copyright infringement scam.

Correspondence noted.

B. Storage Upgrade - £95.88 per annum

Resolved. To be paid. **CG to Action.**

C. Website Transfer

Two Options

- **Renew current website for another 12 months - £522.00**
 - Poor quality out dated site.
 - No flexibility.
 - Very time consuming to keep updated.
- **Transfer to new site - £634.00**
 - All transfer work done at no time cost to parish staff
 - After 1st year set up, annual cost will **save approx. £370 per annum**

D. Clerk highly recommends the transfer for the following reasons

- There are some very important public consultations coming up that will be very difficult and ineffective on our current website.
- Functions currently carried out by clerk will be done automatically, for example updating the planning applications, and newsletter circulation management.
- It will save both time on the clerk's part and running cost.
- The new site will look slick, modern and can be tailored and updated far more easily to suite future projects in shorter time due to its easy and flexible template system.

Correspondence noted.

Action Point. **CG** to contact 2 parishes that use the new provider in the last 6 months to gain independent recommendations.

E. Vacant position for Parish Councillor.

Action Point. **CG** to advertise co-option.

102/21. To confirm the date of the next Parish Council meeting

Tuesday 24 August 2021, 7.15pm, The Village Hall

Appendix B

EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE

Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan (NP) Committee (NPC) held on Tuesday 13 July 2021, 7pm, Village Hall and via Zoom.

Attendance: Cathie Gwilliam (CG) - Clerk, Peter Coe (PC) - Chair, Julie Grey (JG), Andrew Lunn (AL), Les Allen (LA)

Visitors: Amanda Reynolds (AR), Louise Goodison (LG)

NPC 42/21.	Apologies	PC
	None	
NPC 43/21.	Declarations of interest in items on the agenda.	PC
	None	
NPC 44/21.	Minutes of the last meeting held on 14 June 2021. Please see attached Appendix A	PC
	Resolved. To accept and sign as a true record.	
NPC 45/21.	Matters arising from the minutes not on the agenda	PC
	None	
NPC 46/21.	Grant process Update:	CG
	Revised grant application of £ 9715 has been accepted and acceptance documentation completed The grant was paid into the bank account on 13 July.	
NPC 47/21.	LGS updates:	CG
	Working through the updated conformation. I still need more details on descriptions to bulk them out. We need someone to assist with listing some of the trees involved. Documents can be found on the website by using this following link for parish councillors and committee members only until consultation starts. https://www.edithweston.com/edith-weston-parish-council-neig1.html	
	Action Points:	
	<ul style="list-style-type: none">Comments and further descriptions to CG as soon as possible.	

- **JG** to assist **CG** with letter to land owners

NPC 48/21.	Design Codes – collection of committee comments	PC
<p>Need to push back on buffers on Pennine Drive Transport routs gather evidence from transport reports and pass on to Amanda. Time line of which houses do we want built first (Pre application stage?) Need to find balance between protection of EW interests and finding common ground with NL. Need more work on codes for mitigation if light pollution, and other environmental impacts. Action Points: Comments to CG to collate by the 20th July. JG to gather transport evidence.</p>		
NPC 49/21.	Project Plan Confirmation of project time lines	PC
<p>Get clarification from Hannah at our next meeting</p>		
NPC 50/21.	Local Listed Buildings Criteria approval.	PC
<p>Action Points: Comments to CG to collate by the 20th July. CG to provide updated photos. Cg to draft newsletter with details of what has been done so far an map out the way ahead.</p>		
NPC 51/21	To confirm the date of the next NPC Committee.	
<p>Monday 26th, 2pm Zoom working group zoom meeting with HB. Tuesday 10th August, 7pm working group zoom meeting.</p>		
<p style="text-align: center;"><u>Please note that all parish council meetings are recorded for minuting preposes only.</u></p>		

Appendix C attached separately

Thursday, August 12, 2021 at 2:52:42 PM British Summer Time

Subject: Re: Defib not working KEW - loan unit now in place
Date: Thursday, 12 August 2021 at 06:24:32 British Summer Time
From: Stephanie Belson
To: Charlotte Malyon, Helen Wood
CC: Edith Weston Parish Council

Hello

Just to update you, the defib is being collected by DPD today and going to WelMedical for checks. The loan unit arrived yesterday and is now in the cabinet and we will be "live" again today.

Our defib is now out of warranty - installed 2013 (confusion over "installed 2016" date on webnos clarified as being installed on the new webnos system). There is a suspicion of a fault causing a battery drain.

Cathie - I'm aware you mentioned you were going to bring up at the parish council about replacing the defib anyway. At the moment this may be unnecessary- the defib is still a sort in regular use and indeed the loan unit is identical. I'd suggest seeing what the cost is to repair. The defib recently installed near the MOD housing is different, with a recharging battery and charging cabinet so anything like that would require a significant investment for the defib and any works to the phone box.

I keep you informed with any feedback on the defib and work needed.

Kind regards
Stephanie

On Wed, 4 Aug 2021 at 17:10, Stephanie Belson <stephaniebelson@gmail.com> wrote:

Hello

Just to advise you that, when I did the monthly check today on the King Edwards Way defib, it was completely dead. It appears the battery has failed again.

I have completed online Webnos report so the defib it's marked as inactive and this will be relayed to EMAS. I have also emailed the Community Heartbeat Trust to seek their advice as it's a repeat issue (with the battery only being replaced in January). There is nothing more to do at the moment, just wait and see what they advise. Supplies are ordered through the site so that's easy but I suspect it may have to go off for checks this time – we surely can't have 2 faulty batteries (not that I have never heard back as to what, if anything was the issue with the battery before).

I'll update when I hear from them.

Kind regards
Stephanie

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Sent from my iPhone



Subject: Rutland Climate Action
Date: Friday, 6 August 2021 at 08:38:54 British Summer Time
From: Cllr Lucy Stephenson
To: Cllr Lucy Stephenson
Attachments: 240821.docx, buildings CS.docx, CS Agriculture .docx, CS buildings.docx, CS Surface Transport.docx, CS Waste.docx, Draft community strategy.docx, Greenhouse Gas Removal CS.docx, bus stop 2.jfif, bus stop.jfif

Good morning,

I hope this finds you well and enjoying the summer.

I have arranged a second Rutland Climate Action network meeting for **Tuesday August 24th at 19:30**. The agenda is attached – please note the zoom link is on the agenda.

Draft Community Strategy:

Please see a first draft attached (a huge thank you here to Allison Glover, Debra Thatcher, Claudi Cockburn and Joan Edwards who have worked with me on this). I have circulated the draft to relevant RCC officers, our County Councillors who are part of the Members' Climate Action Group as well as the Sustainable Land Trust and the Leicestershire and Rutland Wildlife Trust and so I am anticipating further alterations and additions as well feedback / suggestions in our meeting. The overall aim is to get it completed ready of the Great Big Green Week in September.

The Great Big Green Week (18/09/21 – 26/09/21)

I will be drawing up a list of villages and events to inform publicity for this week – I am hoping that you will be coming armed with lots of dates and activities! On this note – details will have been firmed up by our meeting – but one to get you all thinking – Bus Stop Decorating competition – I have secured a prize of afternoon tea for 4 at the Falcon Hotel, Uppingham for the winners of the best decorated bus stop. I have attached a couple of images to this email to give you an idea. I am planning this competition for 18th September as a launch to our Great Big Green Week which also coincides with RCC public consultation on our Bus Service Improvement Plan (part of Boris Johnson's 'Bus Back Better' plans)

Website:

Joanna Burrows: jburrows@rutland.gov.uk is collecting content for our Rutland Climate Action website. If each climate action group / village could send the following to Joanna, that would be wonderful:

- Any link there is to a community page / parish council page
- Contact details for the climate change lead
- 2 pictures of climate change activity – this could be a community allotment, a wild church yard, a wild flower verge – anything you think pertinent to the climate change agenda
- Details of any activities organised / events for the Great Big Green Week

As ever, thank you so much for your continued support and I look forward to seeing as many of you as possible on the 24th (notwithstanding summer hols!)

With best wishes,

Lucy Stephenson