

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Tuesday 24th August at 7.15pm.

Attendance: Juliette Stuttard (JS) – Vice Chair, Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Gary Rutherford (GR) - Military Liaison, Peter Coe (PC), Neil Farmer (NF), Andrew Lunn (AL)

Visitors: 3 members of the Public

103821. Apologies

Julie Gray (JG) – Chair, County Councillor Ken Bool (KB), Gale Waller (GW)

104/21. Declarations of interest in items on the agenda.

None

105/21. Public Open Forum

None

106/21. Minutes of the last meeting 26 July 2021. Please see **Appendix A** attached below.

Resolved. To accept and sign both as a true record.

107/21. Matters arising from the minutes not on the agenda

- Fix my street chases

Items have been chased and work is being done by Tommy's Close Trustees to clear vegetation from the electronic speed sign to make it visible again.

- Website transfer

CG unable to carry out actions from last meeting in time before website renewal deadline so we have retained the old website and will look at transfer in slower time.

108/21. Update from the Army

GR reported no further update on the planned move to Kendrew Barracks, still looking like 2023.

During September SGB will be hosting a Biathlon so residents may notice a slight increase in traffic etc. GR will pass on more details closer to the time.

CG passed on question from Tyler's close about permission to use carpark at mini round about and GR will get back to us with details of who to talk to.

109/21. Neighbourhood Planning Committee (NPC) update.

DRAFT minutes of last meeting 13 July 2021. Please see **Appendix B** attached below.

PC also updated Local Green Space (LGS) Audit consultation on track for September. Design Codes are still a work in progress. Master Plan work is on hold until RCC have voted on the Local Plan (which may have to go back and start again). Listed Buildings criteria will be included in the LGS consultation. CG is drafting the next newsletter.

EWPC noted the minutes and update.

110/21. To discuss planning applications received

2021/0878/FUL PROPOSAL: Demolition of existing pump house and construction of new 2 bedroom dwelling.

The Old Pump House Manton Road Edith Weston Rutland LE15 8HB

Comments by **31 August 2021**

Resolved. No objection. EWPC noted that this application was a marked improvement from the original proposal. **CG** to action with the following comments: *Edith Weston Parish Council do not object to the application . However, because the property is in the countryside, we would request that the hedges should be maintained to 3.4 metres high by way of a condition to minimise any visual impact of the built development in the countryside.*

111/21. Update on environmental issues in the Parish:

NF still chasing RCC regarding Dog Poo bins. RCC claiming problems with German supplier.

Gates into village have now been power washed.

Traffic Management Focus Group (TMFG) have meet and developed a list of highway improvements. EWPC wish to liaise with the school regarding improvements that could be made to the safe route to school.

112/21. Finance:

- To note the current bank balance on the Parish Council's Accounts. Appendix C
- VAT 2021/22 O1 Claim - £103.09
- Set up Colemans account for printing/photocopying/stationary.

Resolved. All Approved

113/21. To agree payment of invoices: Copies attached to **Appendix C**

- Biffa Grass Cutting March to July 2021 - £1198.44

Resolved. To be paid. **CG to Action.**

- Clerks expenses
 - Printing - £28.99
 - NP Land registry Costs (approved via email) - £24 (notes to reimburse the actual cost if it went over the original estimate).
 - Zoom, August - £14.39

Resolved. To be paid. **CG to Action.**

114/21. To discuss correspondence received by the Clerk Please see **Appendix D** below

- King Edward Way Defib. Yet again the battery has gone flat and a temporary replacement has been provided while it goes back to the manufacture for investigation. It has been proposed that EWPC consider replacing the defib not it is put of warranty with a modern version similar to the one now installed in Derwent Ave.

Correspondence noted.

Action Point. **CG** to gain quotes on cost of replacement.

- Tree to be felled Weston Road

Correspondence noted.

115/21. Tommy's Close Update:

Grant application. Peter Shepperd, Chair of the Trustees was in the public forum and took part in the lengthy debate.

Key points of the debate were :

- we noted the grant now for two phases not just one - this was a significant change
- whilst we would support urgent replacement of younger children's area, we would ask that build is split into two phases will full consultation with resident on both phases before planning permission is sought
- the quotes obtained appear to be different due to requirements not being provided - so like for like quite can be obtained - however understand urgency so key action: that they seeks the advice of Neil & Peter on the quotes that they have construct a plan to get like for like quotes
- phase 2 suggests that a hard play area be built - we asked to see the evidence that this was wanted by residents and for consideration to be given to the following :
 - no or lower wood fencing around the area
 - grass or sound dampened surface
 - just one multi- sports goal / basketball end
 - an array of 'multi age' exercise equipment
- we noted the letter from RCC setting out require us to comply within the conservation area that the village is within which we would fully endorse
- we discussed that disabled access should be affected - we agreed that the current from King Edwards way was less than adequate.

The Parish Council voted in favour of approving the grant IN PRINCIPLE subject to the following conditions:

- Subject to a cap of £4,500.
- Key points above regarding phase 2 to be considered.
- Planned use of the funds meet Community Infrastructure Leve (CIL) criteria.
- Disabled access to be addressed as a separate agreement.

116/21. Rutland Climate Action. Please see **Appendix D** below.

Deferred to the next meeting as out of time to debate in full.

117/21. To confirm the date of the next Parish Council meeting

Monday **27 September 2021**, 7.15pm in the Village Hall

Please note that all parish council meetings are recorded for minuting preposes.

Appendix A

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 26th July 2021 at 7.15pm in the Village Hall.

Attendance: Julie Gray (JG) - Chair, Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Gary Rutherford (GR) - Military Liaison, Neil Farmer (NF)

Visitors: 4 members of the public including County Councillor Ken Bool (KB), Gale Waller (GW)

87/21. Apologies

Andrew Lunn, Juliet Stuttard and Peter Coe

88/21. Declarations of interest in items on the agenda.

None

89/21. Public Open Forum

CLlr Gale Waller asked that we remind everyone that at the 1st September County Council meeting, RCC will be making a final decision on the Local Plan. For details, please see the RCC website link

<https://rutlandcounty.moderngov.co.uk/ieListDocuments.aspx?Cid=145&Mid=2434>

NOTE:

Members of the public are respectfully reminded that in order to place matters before the Council they must attend the meeting in person. Questions submitted in writing may be discussed under the correspondence item of the meeting or may be answered directly in writing. Hybrid meetings where some participate via zoom and some on person are not legal. Meetings held entirely via zoom are also no longer legal. Meetings will be broadcast via zoom for residents to listen in, when possible.

90/21. Minutes of the last meeting 24 May 2021.

Resolved. To accept and sign both as a true record.

91/21. Matters arising from the minutes not on the agenda

Spire Homes reply.

Action Points:

CG to chase Spire homes for any further comments after site visit.

CG to set up a Fix My Street

92/21. Update from the Army

GR confirmed that the 2IC Maj Matt Garwood was leaving at the end of August.

93/21. Neighbourhood Planning Committee (NPC) update.

Last meeting was 13 July 2021. 7.00pm in the village hall and via Zoom.

94/21. Traffic Management Focus Group (TMFG) Update. Please see separate Briefing Note.

Action Point: EWPC have asked TMFG to put together a prioritised list of highways' requests following the action points of the site meeting listed in the TMFG briefing note

and also consider the updated ITCP 2020/2019 report from RCC regarding outstanding traffic management works.

95/21. RCC Climate Summit Update.

Parish councils to list areas of land suitable for trees as part of the Lord Lieutenants, Queens Canopy initiative.

Action Point: CG to draft response.

Parishes also to list any activity they are carrying out or plan to take part in to add to their individual page on the RCC climate website when it is ready. CG suggested the possibility of using the planting of bulbs on verges as a possibility

96/21. Rutland Water Partnership update.

Meeting took place on 22 July. CG represented EWPC. Points to note.

- There will be a Parking Strategy Report available for comment at the October RWP meeting.
- CG welcomed the introduction of more enforcement officers but felt that AW were all too aware that enforcement was the issue. She felt that AW should be held accountable for the problems they were responsible for causing and that ambiguity existed between AW and the Police as to responsibility for enforcement. She flagged up that off-road parking areas had been created by visitor flow which was badly damaging some of the verges. She particularly reported damage to Gibbet Lane leading to the sailing club in Edith Weston and other verges leading up to the Peninsula. This has been noted by Cllr Lucy Stephenson.

97/21. To discuss planning applications received

None

98/21. Update on environmental issues in the Parish:

- Village Gates yet to be cleaned. Now traffic has calmed slightly it may now be completed.
- Hedge has been cut in the cemetery. **NF** to look at getting quote for tidying up the dell as ivy is overtaking some of the trees.
- The dog poo bins are not being emptied very regularly and EWPC to encourage residents to contact RCC Environmental health and complain.

99/21. Finance:

- To note the current bank balance on the Parish Council's Accounts.

Resolved. Approval of report.

- Note approval for the following expenditure via email prior to meeting.
 - Parish Council Insurance with Zurich at £167.44
 - Parish Council website domain names £47.48.

100/21. To agree payment of invoices:

Reimburse Clerk expenses total £83.75 as follows:

- Domain names as approved above - £44.99 (£35.99 + £9.00)

- Zoom June - £14.39
- Printing paper, Colemans - £9.98
- Zoom July - £14.39

Resolved. To be paid. **CG to Action.**

Other expenditure

- Hills Pay Role - £55.20

Resolved. To be paid. **CG to Action.**

- RCC Street Lighting recharge - £359.18

Resolved. To be paid. **CG to Action.**

101/21. To discuss correspondence received by the Clerk

A. Copyright infringement scam.

Correspondence noted.

B. Storage Upgrade - £95.88 per annum

Resolved. To be paid. **CG to Action.**

C. Website Transfer

Two Options

- **Renew current website for another 12 months - £522.00**
 - Poor quality out dated site.
 - No flexibility.
 - Very time consuming to keep updated.
- **Transfer to new site - £634.00**
 - All transfer work done at no time cost to parish staff
 - After 1st year set up, annual cost will **save approx. £370 per annum**

D. Clerk highly recommends the transfer for the following reasons

- There are some very important public consultations coming up that will be very difficult and ineffective on our current website.
- Functions currently carried out by clerk will be done automatically, for example updating the planning applications, and newsletter circulation management.
- It will save both time on the clerk's part and running cost.
- The new site will look slick, modern and can be tailored and updated far more easily to suite future projects in slower time due to its easy and flexible template system.

Correspondence noted.

Action Point. **CG** to contact 2 parishes that use the new provider in the last 6 months to gain independent recommendations.

E. Vacant position for Parish Councillor.

Action Point. **CG** to advertise co-option.

102/21. To confirm the date of the next Parish Council meeting

Tuesday 24 August 2021, 7.15pm, The Village Hall

Please note that all parish council meetings are recorded for minuting purposes only.

Appendix B

EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE

Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan (NP) Committee (NPC) held on Tuesday 13 July 2021, 7pm, Village Hall and via Zoom.

Attendance: Cathie Gwilliam (CG) - Clerk, Peter Coe (PC) - Chair, Julie Grey (JG), Andrew Lunn (AL), Les Allen (LA)

Visitors: Amanda Reynolds (AR), Louise Goodison (LG)

NPC 42/21.	Apologies	PC
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None

NPC 43/21.	Declarations of interest in items on the agenda.	PC
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None

NPC 44/21.	Minutes of the last meeting held on 14 June 2021. Please see attached Appendix A	PC
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Resolved. To accept and sign as a true record.

NPC 45/21.	Matters arising from the minutes not on the agenda	PC
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None

NPC 46/21.	Grant process Update:	CG
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Revised grant application of £ 9715 has been accepted and acceptance documentation completed The grant was paid into the bank account on 13 July.

NPC 47/21.	LGS updates:	CG
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Working through the updated conformation. I still need more details on descriptions to bulk them out.

We need someone to assist with listing some of the trees involved.

Documents can be found on the website by using this following link for parish councillors and committee

members only until consultation starts.

<https://www.edithweston.com/edith-weston-parish-council-neig1.html>

Action Points:

- Comments and further descriptions to **CG** as soon as possible.
- **JG** to assist **CG** with letter to land owners

NPC 48/21.	Design Codes – collection of committee comments Need to push back on buffers on Pennine Drive Transport routs gather evidence from transport reports and pass on to Amanda. Time line of which houses do we want built first (Pre application stage?) Need to find balance between protection of EW interests and finding common ground with NL. Need more work on codes for mitigation if light pollution, and other environmental impacts. Action Points: Comments to CG to collate by the 20th July. JG to gather transport evidence.	PC
NPC 49/21.	Project Plan Confirmation of project time lines Get clarification from Hannah at our next meeting	PC
NPC 50/21.	Local Listed Buildings Criteria approval. Action Points: Comments to CG to collate by the 20th July. CG to provide updated photos. Cg to draft newsletter with details of what has been done so far an map out the way ahead.	PC
NPC 51/21	To confirm the date of the next NPC Committee. Monday 26th, 2pm Zoom working group zoom meeting with HB. Tuesday 10 th August, 7pm working group zoom meeting.	

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Appendix C attached separately

Thursday, August 12, 2021 at 2:52:42 PM British Summer Time

Subject: Re: Defib not working KEW - loan unit now in place
Date: Thursday, 12 August 2021 at 06:24:32 British Summer Time
From: Stephanie Belson
To: Charlotte Malyon, Helen Wood
CC: Edith Weston Parish Council

Hello

Just to update you, the defib is being collected by DPD today and going to WelMedical for checks. The loan unit arrived yesterday and is now in the cabinet and we will be "live" again today.

Our defib is now out of warranty - installed 2013 (confusion over "installed 2016" date on webnos clarified as being installed on the new webnos system). There is a suspicion of a fault causing a battery drain.

Cathie - I'm aware you mentioned you were going to bring up at the parish council about replacing the defib anyway. At the moment this may be unnecessary- the defib is still in regular use and indeed the loan unit is identical. I'd suggest seeing what the cost is to repair. The defib recently installed near the MOD housing is different, with a recharging battery and charging cabinet so anything like that would require a significant investment for the defib and any works to the phone box.

I keep you informed with any feedback on the defib and work needed.

Kind regards
Stephanie

On Wed, 4 Aug 2021 at 17:10, Stephanie Belson <stephaniebelson@gmail.com> wrote:

Hello

Just to advise you that, when I did the monthly check today on the King Edwards Way defib, it was completely dead. It appears the battery has failed again.

I have completed online Webnos report so the defib it's marked as inactive and this will be relayed to EMAS. I have also emailed the Community Heartbeat Trust to seek their advice as it's a repeat issue (with the battery only being replaced in January). There is nothing more to do at the moment, just wait and see what they advise. Supplies are ordered through the site so that's easy but I suspect it may have to go off for checks this time – we surely can't have 2 faulty batteries (not that I have never heard back as to what, if anything was the issue with the battery before).

I'll update when I hear from them.

Kind regards
Stephanie

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Sent from my iPhone

