

## EDITH WESTON PARISH COUNCIL

### Minutes of the meeting of the Parish Council (PC) held on Monday 31 March 2014 in The Village Hall

Present: Councillors – G. Fagence (GF) ,J. Boddington (JB), H. Shepherd (HS), K. Simpson (KS), A. Tinsley (AT), P. Hawker (PH), D. Crowden (DC) and the Clerk; Barbara Shirley (BS)

Visitors: Mrs I. Langford (IL)

| Item                                                                                                      | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Action |
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| 1. Apologies                                                                                              | Councillor Bool, Councillor Waller                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |
| 2. Declarations of interest                                                                               | None declared                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |        |
| 3. Minutes of meeting held on 24 February 2014, and minutes of Extraordinary meeting of 16 December 2013. | Minutes agreed as a correct record, and signed by the Chair.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        |
| 4. Matters arising from minutes not on the agenda                                                         | <ul style="list-style-type: none"><li>Item 8 – projects for Parish Council funding – the minute should read that “Alan Jury to be asked where the Parish Council can obtain a plaque to commemorate the Queen’s Diamond Jubilee”</li></ul>                                                                                                                                                                                                                                                                                                               |        |
| 5. To note the current bank balance on the Parish Councils accounts                                       | BF reported the balance in the Parish Council’s current account, as at 15 March 2014 was £1,104.71.                                                                                                                                                                                                                                                                                                                                                                                                                                                      |        |
| 6. To agree payment of invoices                                                                           | <p>It was agreed to pay the following invoices:</p> <ul style="list-style-type: none"><li>E-on quarterly maintenance payment – £86.18</li><li>Leicestershire and Rutland Association of Local Councils annual subscription - £230.94</li></ul> <p>The Parish Council did not agree to pay the increase in the annual subscription to the Campaign to Protect Rural England as this had already been paid before receipt of the second letter.</p>                                                                                                        |        |
| 7. Parish Clerk – review of pay and contract                                                              | <ul style="list-style-type: none"><li>GF reported that as from July 2013, the national pay award for Parish Council Clerks recommended an increase from the current rate of £8.34 per hour, to £8.428 per hour.</li><li>This equates to an annual salary of £1621 pa, or £135.13 per month</li><li>It was agreed that the Parish Council accepts the increase in salary for the Parish Clerk for the coming year</li><li>BS to amend contract of employment accordingly</li><li>KS thanked the Parish Clerk for her support with posting items</li></ul> |        |

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|                                                             | concerning the Neighbourhood Plan on the village website.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | BS                   |
| 7. Proposed future commercial development – Ellis Transport | <ul style="list-style-type: none"> <li>• KS reported that he has still not heard back from Councillor Bool, and has still not been able to meet with RCC to discuss Mr Ellis’s proposals</li> <li>• Neither the the Adjutant on the base, or Andy Wood at the Golf Club have heard from Mr Ellis about his proposals. The Adjutant would have some health and safety concerns if Mr Ellis’s proposals were to go ahead.</li> <li>• The following was agreed: <ul style="list-style-type: none"> <li>○ To ask North Luffenham Parish Council if they are aware of any proposals from Mr Ellis.</li> <li>○ To invite Mr Ellis to attend the next Parish Council meeting to speak about his proposals</li> <li>○ To invite a representative from the Regiment to attend, together with those village residents who may be most affected.</li> </ul> </li> </ul>                           | BS<br>GF/KS<br>GF/KS |
| 8. Projects for Parish Council funding                      | <ul style="list-style-type: none"> <li>• GF has received a letter from Mrs Rutherford, on behalf of the PCC, asking if the Parish Council could make some funding available to replace some of the perennials in the churchyard.</li> <li>• BS circulated a draft of a letter to be published on the village website, and place on the Parish noticeboard, asking for projects for parish council</li> </ul> <p>Action:</p> <ul style="list-style-type: none"> <li>• GF to reply to Mrs Rutherford, asking her to bring a more detailed proposals with costs to the Parish Council</li> <li>• BS to amend the draft letter and circulate</li> </ul>                                                                                                                                                                                                                                    | GF<br>BS             |
| 9. Neighbourhood Plan update                                | <p>KS reported:</p> <ul style="list-style-type: none"> <li>• 60-70 people attended the Neighbourhood Plan Open Day on 29 March</li> <li>• However there are some misconceptions about what is in the Neighbourhood Plan as some people believe the Parish Council is support a major development in the village, and this could mean an adverse result in the referendum. A final flyer to the village which will clarify what is proposed will be sent out on 1 April.</li> <li>• GF asked that the minutes record that the Parish Council is indebted to KS and Hugh Palmer for their work on the plan, to Peter Coe at RCC for the provision of technical information, and to the Army for the use of their display boards at the Open Day.</li> <li>• Invitations have been received from RCC to the opening of the postal votes, and to the count. Councillors did not</li> </ul> | GF                   |

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|                                                              | indicate they wished to attend.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                 |
| 10. Ongoing safety issues in the Parish                      | <ul style="list-style-type: none"> <li>• AT has the paint for the village gates, and will now start work, with support from GF</li> <li>• White lines and chevrons have now been replaced on Manton Road and Normanton Road</li> <li>• Disabled parking space now available for Mr Law outside his home</li> <li>• GF to ask RCC Highways about the sign on Normanton Road which is still not working</li> <li>• GF reported he had been to the Normanton car park at the weekend, but parking on the road was not a problem</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | AT/GF<br><br>GF |
| 10. To discuss correspondence received by the Clerk          | <ul style="list-style-type: none"> <li>• Grant Thornton – notice of external audit of the Parish Council accounts has now been received. Alan Jury has agreed to carry out the internal audit on his return from holiday. The final accounts will come back to the Parish Council for approval at the meeting in May</li> <li>• Letter from RCC informing GF and DC that a new copy of the electoral register was available for collection</li> <li>• Request from Jane Grant for repair work to the fire hydrant on Weston Road. BS to submit request online to RCC to investigate.</li> <li>• More funds for parish and town councils – e mail received from Local Works for the Parish Council's support for a percentage of business rates to be paid to Parish and Town Councils for benefit of local economic growth – no action required</li> <li>• RCC – Financial Crisis Provision – no action required</li> <li>• Replacement of village seats – PH and BS to look into suppliers and cost, possibly using recycled seating similar to that in Empingham</li> </ul> | BS<br><br>PH/BS |
| 11. To discuss any Planning Permission applications received | <p>Ref:2014/0084/CT proposed felling of 1 tree, 1 Well Cross – RCC approved</p> <p>Ref: 2014/0110/CAT proposed pruning of trees, 16 Well Cross - RCC approved</p> <p>Ref: 2014/0147/CAT proposed felling and pruning of trees, 59 Weston Road - RCC approved</p> <p>Ref: 2013/0195/FUL – proposed siting of 2 storage contained at rear of existing Rutland Cycles Unit – RCC approved, but subject to 4 conditions</p> <p>Ref: 2014/0072/CAT proposed felling and reshaping of trees, 13-15 Church Lane – RCC approved</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                 |

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|                                                        | <p>Ref: 2014/0256/FUL – proposed construction of two dwelling, 36 Weston Road. The following comments were received:</p> <ul style="list-style-type: none"> <li>• AT – the houses are too large for the site they occupy</li> <li>• HS – a “modest” proposal would have been to replace one house, not two. The houses are too large, and too near their neighbours on either side.</li> <li>• GF – the proposed single access to the site means that there is only one allocated parking space for a house with three bedrooms. This means that any additional cars are likely to park in Rectory Lane</li> <li>• The RCC Conservation Officer has expressed his concern that the development will have a detrimental impact on the Conservation Area, and in particular on the neighbouring property at 11 Rectory Lane</li> <li>• The Parish Council agreed that this is still an over development of the site, and whilst 1 dwelling on the plot might be more acceptable, GF proposed to reject the plan – seconded and agreed by all present.</li> <li>• BS to draft letter to RCC, objecting to the proposals, for GF to sign.</li> </ul> | BS/GF |
| To confirm the date of the next Parish Council meeting | Date of the next Parish Council meeting confirmed as Monday 28 April, 7.15 pm, Village Hall, Edith Weston, and the Annual Parish Meeting as Monday 19 May 2014, 6.30 pm, to be followed by the Parish Council meeting, at 7.15 pm.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |